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# Social Media Posting Guide and Best Practices

Mastering the art of effective social media communication should be a part of any well-rounded marketing strategy. It helps foster authentic connections, enables market research, guides decision-making, and supports reputation management. Take a look at these guidelines for planning your social media strategy and effectively.

## Monthly Content Plan

### Set Goals

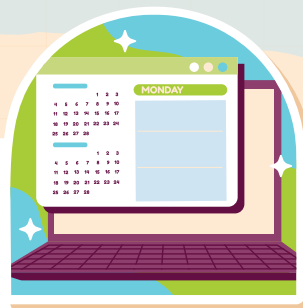
- ✓ Define monthly objectives aligning with overall marketing goals
- ✓ Develop content in advance, ensuring it aligns with the brand voice and resonates with the target audience

### Use a Content Calendar

- ✓ Streamline your approval process
- ✓ Schedule posts once, across all platforms

### Prepare Your Visual Assets

- ✓ Create high-quality images and videos tailored to each platform's specifications
- ✓ Try to use a mix of real photos and stock images
- ✓ Your social accounts should feature a consistent logo, color palette, bio, and handle
- ✓ Reinforce your brand with a custom image template



## Weekly Action Plan

### Engagement

- ✓ Dedicate time to respond to comments, messages, and mentions across platforms
- ✓ Don't forget to take photos of the special events you host, and share them in real-time

### Use a Content Calendar

- ✓ Stay updated on industry trends and news for content inspiration
- ✓ Check out what your competitors are doing on social media, and see what you can learn from them
- ✓ Identify local businesses relevant to your brand and content that you can build a relationship with; look for opportunities to cross-post to grow your audience

### Adjust and Refine

- ✓ Allocate time for testing new content formats, posting times, and engagement strategies
- ✓ Analyze performance metrics such as page likes, clicks, and engagement rate to identify top-performing content





### Post Frequency

1-2 times a day

Stories 2 times a day;  
Posts 3-5 times a week

3-5 times per week

2-3 times per day;  
adjust according to  
industry-specific insights

### Content

Videos, images,  
interactive polls, and  
how-to content

Focus on high-quality  
photos, stories, and reels

Professional content  
including industry insights,  
thought leadership articles,  
and company updates

Be concise, and include  
a CTA. Mix videos, clips,  
GIFs, and images to give  
your brand a clear voice

### Character Length

Aim for 40-80  
characters for better  
engagement

Keep captions concise,  
around 138-150  
characters

Keep posts concise,  
around 50-100 words

The limit for  
non-subscriber users  
is 280 characters

### Video Length

15 seconds - 2 minutes

60 seconds in a grid video;  
30 seconds in a reel

30 seconds or less

45 seconds

### Image Size Format

1200 x 628 pixels  
for optimal display

Grid posts: 1080 x 1080  
pixels; Vertical (mobile)  
posts: 1080 x 1350 pixels

1200 x 628 pixels for  
optimal display

900 x 450 pixels

### Best Posting Time

Wednesdays; early  
morning (7 to 9 a.m.),  
mid-day (1 to 3 p.m.), or  
late evening (7 to 9 p.m.)

Tuesday or Wednesday;  
evening morning  
(7 to 8 a.m.)

Weekdays during  
business hours

8-10 a.m. and 6-9 p.m.;  
use platform analytics  
to determine peak  
engagement times

### Hashtags

Limit to 1-2 relevant  
hashtags per post

Use 3-5 relevant  
hashtags per post to  
increase discoverability

Use 3-5 relevant  
hashtags per post for  
improved visibility

1-3 hashtags ensure  
relevance and  
moderation